

Project Approval Decision Rights

Decision	Delegations		Practices/Policy	CBRs
	Thresholds	Approval Requirement		
Project Approval	≤\$15,000 or ≤15%, if parish assessable income > \$100,000	Parish Corporation		R.5.01(6)
	>\$15,000 and ≤\$50,000 or ≤50% (if parish assessable income > \$100,000)	1) Archdeacon 2) Parish Council / Parish Central Committee	Pass motion, formulate plans, analyze financial position	R.5.01(6)
	>\$50,000 or >50% (if parish assessable income > \$100,000) *	1) Archdeacon 2) (Special) Vestry 3) Property & Finance Committee 4) Bishop	Complete Application Form	R.5.01(6) B.3.22(1)

* For CTF withdrawals and for projects in the \$50,000+ range being presented to the Property & Finance Committee for approval, decision rights are delegated to the Director of Financial Ministry (DFM), and the Director of Property & Asset Management (DPAM) respectively, and one Property & Finance Committee member provided that, in their opinion:

- a) all the relevant information and documentation set out in the Application Form has been provided;
- b) all the numbers and details provided are tenable;
- c) there is no question to whether the project should go forward; and
- d) all decisions are reported at the next Property & Finance Committee meeting.

CTF Withdrawal Decision Rights

Decision	Delegations		Practices/Policy	CBRs
	Thresholds	Approval Requirement		
CTF Withdrawals	≤\$15,000 or ≤15%, if parish assessable income > \$100,000	Parish Corporation	Consult relevant trust documents e.g. will	B.3.24(6)
	>\$15,000 and ≤\$50,000 or ≤50% (if parish assessable income > \$100,000)	1) Archdeacon 2) Parish Council / Parish Central Committee	Consult relevant trust documents e.g. will	B.3.24(6)
	>\$50,000 or >50% (if parish assessable income > \$100,000) *	1) Archdeacon 2) (Special) Vestry 3) Property & Finance Committee 4) Bishop	Consult relevant trust documents and complete Application Form	B.3.24(6)

Withholding Bequest Monies Decision Rights

Decision	Delegations		Practices/Policy			CBRs
	Thresholds	Decide	Recommend	Consult		
Withholding Bequest Monies	≤\$10,000	DFM	Parish Corporation	Archdeacon	Show will, motion	B.3.24(4)
	>\$10,000 ≤\$30,000	DFM	Parish Council / Parish Central Committee	Archdeacon	Show will, motion, and letter from Archdeacon	B.3.24(4)
	>\$30,000	PFC	(Special) Vestry	Archdeacon	Application	B.3.24(4)